Terms of use in Colombia

Last updated: November 16, 2026.

Who provides the service

Write to us at soporte@globalagenttic.com. You can send us inquiries and complaints free of charge from Help and contact: we give you a tracking number and reply within 10 business days at most.

What Selezziona is

Selezziona is a job and recruitment platform. On selezziona.com, people look for job openings and companies learn about the platform. Each company posts its job openings on its own job portal, within Selezziona.

Acceptance

These terms apply to anyone who uses selezziona.com in Colombia. You can read, download and print them before you accept them. When you create an account or purchase a plan, you accept them by checking the box. We keep the version, the date and the time, and we email you a confirmation with the link to the version you accepted. How we handle personal data is explained in the Personal data processing policy and privacy notice.

Your account

Each account belongs to one person only. Protect your email, because you use it to sign in to your account. If you are an Administrator of a company, you are responsible for the people you invite to the panel and for what they do there. If someone accesses your account without permission, let us know from Help and contact.

If you are looking for a job

- Creating your account, applying and using the tools for candidates is free.
- You must be 18 or older to create an account. If we learn that an account belongs to a minor, we delete it.
- No company can charge you to apply or to hire you. If a company does, report the job opening.
- What you write in your profile and your resume must be true. The company you apply to uses that data to evaluate you.
- When you tap Apply, you go to the company’s job portal. The company decides whom it interviews and whom it hires.

If you post job openings

- You post job openings for real jobs, with accurate information about the position, the location and the conditions.
- You cannot ask candidates for money or post pyramid schemes, multilevel schemes or similar schemes. Those job openings are rejected and the account may be suspended.
- A job opening cannot ask for or prefer people based on their age, sex, marital status, pregnancy, religion, origin, disability or appearance, unless a law requires it for that position.
- Resume reading and requirement evaluation are an aid and can make mistakes. Review the result

before you decide. A person at your company makes the decisions to interview, reject or hire.

- The “Verified company” badge means that a person on our team reviewed the company’s documents. It does not guarantee its job openings or its working conditions.
- Your company is responsible for making sure its job openings and its hiring processes comply with the laws of its country.

What is not allowed

You cannot copy job openings or profiles with automated programs, sell candidates’ data or pass it on to others, use it for anything other than your hiring processes, create accounts with false information, impersonate another person or company, or access parts of the system that are not yours.

What you publish

What you publish remains yours: your company’s job openings, logo and texts, and the profile and resumes of job seekers. You give us permission, free of charge and for as long as it is published, to show it on your job portal, on selezziona.com, in email alerts and in search engines such as Google. A profile is seen only by the companies that the Privacy notice allows. The permission ends when you delete the content or close the account. You cannot copy or resell the Selezziona brand, the site or the software.

Plans, payments and cancellation

- Prices are on the Pricing page, in US dollars. We invoice from Panama. For companies in Panama we add 7% ITBMS (Panama’s sales tax); in other countries we do not add taxes. Your bank may charge its own fees.
- The Free plan has no cost and does not expire. The free trial lasts 14 days and does not require a card. If you do not purchase a plan when it ends, the account moves to Free at no charge: open job openings are closed and you have only what that plan includes.
- To purchase a plan, write to us from Help and contact. You pay by credit or debit card; we do not accept bank transfers. You can pay monthly or for the full year, which costs the same as 10 months.
- You can cancel at any time: write to us at soporte@globalagenttic.com. The plan continues until the end of the paid period, and then the account moves to Free with its data. We do not refund what you paid for that period, except under the right of withdrawal explained below.
- If you made the purchase remotely and the service has not started, you can use your right of withdrawal (derecho de retracto) within 5 business days, and we refund everything within 30 calendar days at most. If there was fraud or a card charge you did not request, you can ask for a payment reversal.
- Custom domain (for example, jobs.yourcompany.com) is a monthly add-on, separate from the plan.

Candidate data

Your company is the controller of the data of the people who apply on its job portal and uses it only for its hiring processes. Selezziona processes it on your company’s behalf, under the Data processing agreement, which you can read and download before you purchase. The full terms for companies are in the Terms of service for companies.

Reports and review

We check each job opening with fixed rules, without artificial intelligence, when you create, edit or activate it. We do not publish job openings that ask candidates for money, or pyramid or multilevel schemes. Others are held until a person on our team reviews them, for example if they ask candidates to

write via WhatsApp or the salary is very high for the position. In your panel you can see which rule held it.

Anyone can report a job opening. With two reports from different people, the job opening is paused while we review it. We notify you and tell you why. We close a job opening or suspend an account only if we confirm that it breaks these rules. If you disagree with a decision, reply to us from Help and contact and we review it again.

Closing or suspending an account

You can close your account at any time: if you are looking for a job, from Privacidad y datos (Privacy and data); if you are a company, by writing to us at soporte@globalagenttic.com. If we suspend an account, we tell you why and you can respond. If we suspended it because of a mistake on our part, we refund the unused part of the paid period.

What we do not guarantee

Selezziona is not a party to the employment relationship between the company and the person it hires. We do not guarantee that an application will lead to a job or that a job opening will stay open. We do not review everything that companies and people publish, and we are not responsible for that content or for what they do outside the platform. The service may stop for maintenance; when we know in advance, we let you know beforehand. This does not limit our liability for failures of the service you purchased or the rights that the law of your country gives you and that cannot be waived.

Emails

We send you service emails, such as access codes and notices about your applications or your plan. We send you advertising only if you agree to it, with the word “publicidad” (advertising) in the subject line and a link to stop receiving it.

Changes to these terms

If we change these terms, we publish the new version with its date and email you at least 30 days before it takes effect. The changes do not raise the price of a period you have already paid for. If you do not agree, you can cancel before that date without paying anything more. For any questions, write to us at soporte@globalagenttic.com.

Governing law

These terms are governed by the laws of Panama. If you are a consumer in Colombia, you keep the rights its laws give you, and you can go to the Superintendencia de Industria y Comercio (SIC, Colombia’s consumer protection authority) or to that country’s courts.

Language

This is an English translation of the Spanish text. If the two versions differ, the Spanish version applies. You can read the Spanish version.